



UK COLLEGE  
OF BUSINESS AND COMPUTING

# Prevent Duty

## 2019/2020

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## Introduction

At UKCBC, we aim to provide a safe, inclusive and supporting environment conducive to work, learning, research and enjoyment of a positive environment for all.

The UK College of Business and Computing (The College) is required under the Counter-Terrorism and Security Act 2015 to “have due regard to the need to prevent people from being drawn into terrorism”. The Prevent Duty Guidance came into effect in September 2015 following approval from Parliament. This document sets out how we are complying with the Duty.

The College endeavours to balance the requirement of Prevent with its core belief that the staff and students should celebrate their cultural, religious and ethnic diversity.

This document is to be used in conjunction with the College’s Safeguarding Policy and in response to the Government’s PREVENT Strategy.

## Links to QAA Quality Code

This document is designed to underpin the culture of the Prevent requirements to ensure student and staff safeguarding is fully compliant at the college. In doing so takes reference from the Quality Code expectations for standards core practices and Expectations for quality core practices.

**Guiding Principles 1-6:** *Recruitment, selection and admission to higher education*

**Guiding Principles 1-9:** *Learning and teaching*

**Guiding Principles 1-9:** *Enabling student development and achievement*

**Guiding Principles 1-7:** *Student engagement*

**Guiding principles 1-7:** *Programme monitoring and review*

**Guiding Principles 1-8:** *Academic appeals and student complaints*

## Links to other policies

The remainder of this document will relate to the Management of the Prevent duty within the college. UKCBC recommends that this duty is understood in the context of the wider maintenance of safeguarding and Equality & Diversity and particularly in relation to the following policies:

- Freedom of Speech Policy
- Equality and Diversity Policy
- Complaints Policy

## Scope and definition of Prevent

The Prevent Policy applies to the College community; staff, students, contractors and visitors of UKCBC.

The Act covers a number of key areas including the safe use of I.T. within the Campuses, the management of premises including the use of prayer spaces and meeting rooms, as well as the provision of adequate student welfare support.

### **What is the Prevent Strategy?**

**CONTEST** is the UK Government counter-terrorism strategy organised around four work streams, each comprising a number of key objectives:

- **PURSUE:** To disrupt and/or stop terrorist attacks;
- **PREVENT:** To stop people becoming terrorists or supporting terrorism;
- **PROTECT:** To strengthen our protection against a terrorist attack and
- **PREPARE:** To mitigate the impact of a terrorist attack.

### **What is Extremism?**

The Government has defined extremism as vocal or active opposition to British Values, which are defined as:-

- Democracy
- Rule of Law
- Individual Liberty
- Mutual respect and tolerance of different faiths and beliefs

### **Prevent Policy**

All Education Institutions which include Schools, Colleges and Universities are expected to have clear individualised Prevent Policy which is best actioned as a separate document and a single named person who is the “Prevent Lead” for the College.

Our policy seeks to safeguard students and staff from violent extremism in the name of ideology or belief, whilst at the same time protecting freedom of speech and embedding a commitment to promotion of positive learning and community relations.

### **Risk Assessment and Action Plan**

As required by the Prevent Duty, an assessment has been made which assesses the risk of our students being drawn into terrorism. This risk assessment will be reviewed at least annually by the Prevent Lead and Senior Management Team (SMT) at the College. Where any significant risk is identified we will consider what action might mitigate the impact/likelihood of that risk crystallising, and if necessary, include it in the College’s Action Plan.

### **External Speakers**

All Educational institutions are expected to have clear policies and procedures regarding external speakers. The College has created its own Freedom of Speech and Procedures Policy which outlines how we will ensure that we meet the different legal requirements under the Duty. All

external speakers/visitors are vetted by this Policy alongside the Safeguarding/Prevent Policy to ensure compliance. If after vetting the views expressed constitute views that risk drawing people into terrorism, or are shared by a terrorist group, permission must be sought by the booking officer. Due diligence is carried out where required and we will share information with other institutions if appropriate about any particular problematic event that comes within the remit of Prevent.

In complying with the Prevent Duty the College will not:-

- Provide a platform for any proscribed terrorist organisation or encourage terrorism in any way.
- Allow gender segregation at any event it organises.

### **Staff Training and Awareness**

The College will carry out training on a regular basis for ALL staff to attend so that they can recognise those who are vulnerable of being drawn into terrorism and potential signs of radicalisation. This training will be arranged and carried out by the Prevent Lead. The Prevent Lead will attend appropriate additional training and briefings as required by the Home Office, the security services and the police as appropriate. It will include an explanation of how to handle appropriately and sensitively any concern that may emerge. Our approach will be to support vulnerable students and staff in whatever circumstance they find themselves, recognising that radicalisation could occasionally be occurring when certain behaviour is manifested but that other explanations will usually apply.

### **Channel**

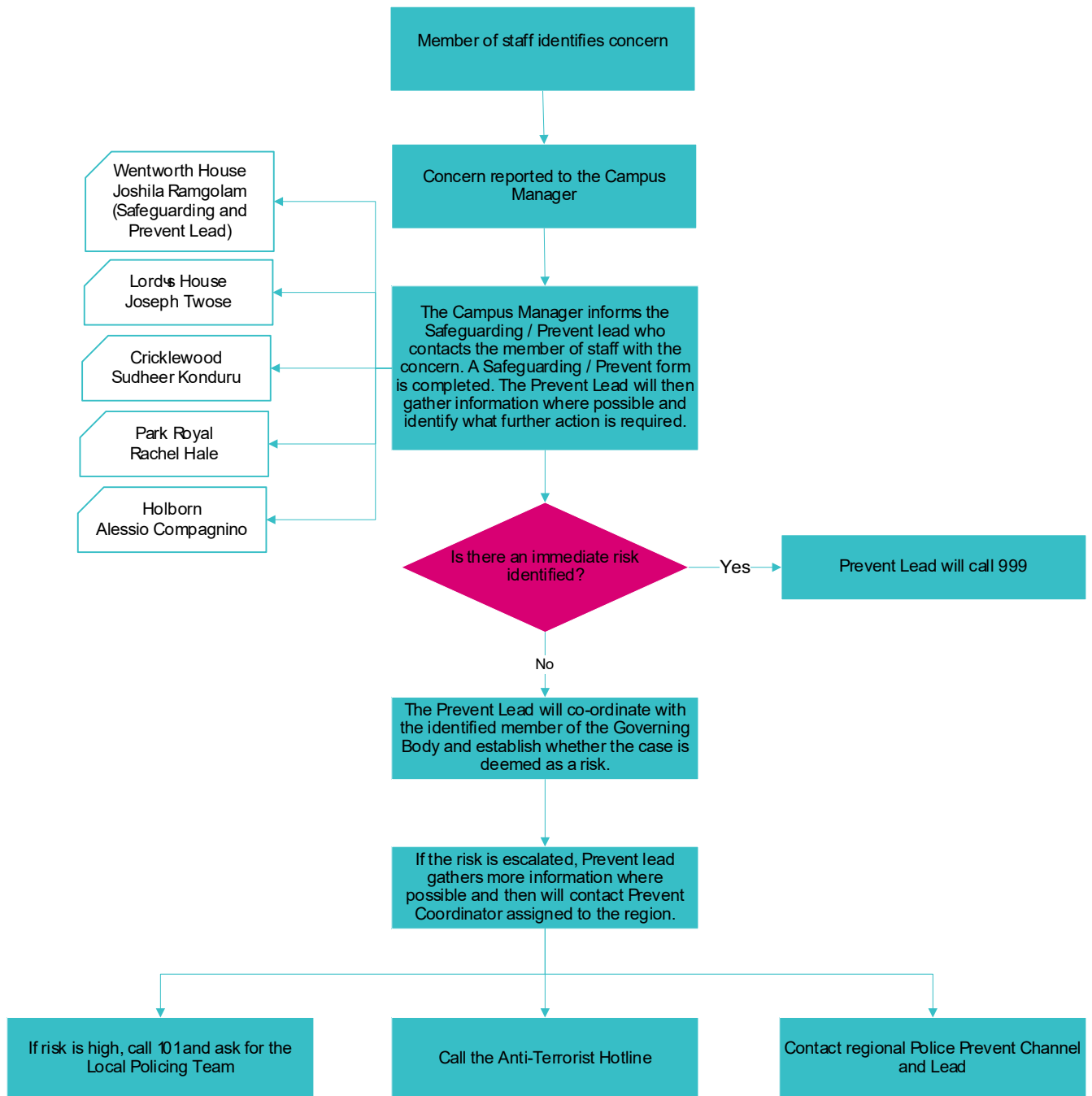
The Prevent Lead will maintain the primary links with their appointed Prevent Coordinator at BIS and Channel Team, who will contact them, should there be a concern that the Prevent Lead warrants escalation. Other external agencies i.e. the Police will also be informed as appropriate.

The Prevent Lead will attend all necessary training and briefing events offered by statutory agencies and be primarily responsible for maintaining the College's duty for the same alongside the Senior Management Team.

Procedures in reporting to Channel see below:-

# PROCEDURES FOR STAFF

Process map for reporting a concern of a vulnerable individual.  
It is important for you as a member of staff who to contact if you should have a concern that someone may be on the route to radicalisation. Below is a flow chart which aims to show the process.



**Pastoral care**

Pastoral care is available to students in a variety of ways:-

Personal mentors are allotted to each student for any support - both academic and personal. If the support is of a specialist nature then external support may be provided.

Any Student who has any concerns in the first instance should speak confidentially to their respective Campus Manager or Prevent Lead. If specialist support or an issue has been identified as sensitive then the issue would be escalated following the correct protocols. If the matter is escalated, further discussion takes place between Prevent Lead and Head of QAE. If risk is identified as significant, SMT and outside agencies i.e. Police, Channel are informed as appropriate.

### **Prayer Rooms**

The College has designated Prayer Rooms around its Campuses to ensure that appropriate provision is made for those of any faith (or those without faith) to access appropriate facilities for pastoral care and for religious purposes. These rooms are for all students and staff to use; they cannot be booked or used to hold official meetings in an open and casual manner. These rooms are monitored to ensure compliance and to ensure that posters, flyers or indeed any propaganda material are not displayed on a daily basis.

### **Information Technology**

We consider it unacceptable for our IT networks to be used in any way that supports, promotes or facilitates terrorism, The use of IT has been referenced in our Safeguarding Policy and is under constant review, regular filtering systems are in place as a means of restricting access to content covered by the Prevent Duty as part of our risk assessment process and action plans. Other means of communication have also been highlighted as a possible means for potential extremist propaganda to by-pass systems. Social media services such as Facebook, Twitter and Reddit provide alternatives routes for this distribution and accessing of extremist material. The College takes the challenges presented by such media and uses an Internet monitoring system highlighted in our Safeguarding/IT Policy to monitor such activity and if accessed reported immediately to the Prevent Lead of auctioning.

### **Roles and Responsibilities**

All members of staff should be aware of the College's responsibilities under the Prevent Duty and of the measures set out above to comply with it. Members of the College's Community who are concerned about a student who might be at risk of being drawn into terrorism should report this to their relevant Campus Manager/Prevent Lead.

### **Monitoring and Review**

The Prevent situation in terms of both statutory regulation and emerging risk factors is changing rapidly. It is essential therefore that this policy, risk assessment and action plan is kept under constant review by the Prevent Lead and shared with the Senior Management Team at least annually for amendments and updates.

### **Reporting Concerns**

If a staff or student has a concern about an emergency situation, for example, threats, violence, risks about the safety and welfare of an individual, they should contact the Safeguarding and Prevent Lead immediately on 0208 518 4994 or via email at [safeguarding@ukcbc.ac.uk](mailto:safeguarding@ukcbc.ac.uk).

Anyone who reports a concern will be supported by the College, provided that the report is made in good faith and in accordance with this Policy. All such reports will be treated in a confidential and sensitive manner.