

QAA HER (AP) – December 2018: Recommendations and Action Plan prepared in partnership with  
UKCBC Student Representatives

Actions / Recommendations / Good Practice	Responsibility	Committee Overseeing the Action	Proposed date of completion	Status	Monitored by	Comments
<p><b><u>Good Practices</u></b></p> <p>The considered, integrated and highly effective use made of technology to enable students to develop their academic, personal and professional potential (Expectation B4)</p>	Academic Team	Academic standards and Quality Committee (ASQC)	Ongoing and to be continued for further improvements.	The U learn platforms are regularly reviewed and updated to ensure that each and every student of UKCBC will get the best learning experience through U learn, U grow, U Succeed and U accomplish pages that are aimed at developing specific skills sets of students.	College Management Committee (CMC)	The platforms have been very effectively helping students to not only achieve their qualifications but also strongly develop their skills, leadership, vocational knowledge and practical experience leading them to success.

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<p><u><a href="#">Recommendations -1</a></u></p> <p>Strengthen the mechanisms for the representation of students on committees to improve the continuity and effectiveness of their collective participation (Expectation B5)</p>	<p>Lead Student Representatives at the SEC meeting</p>	<p>Student Experience Committee</p>	<p>Jul-19</p>	<p>The meeting of SEC will discuss various options available to ensure that student representatives are identified and nominated to UKCBC's committees as full time members with effect from 01 Aug 2019</p>	<p>Academic Standards and Quality Committee (ASQC)</p>	<p>The student representatives are briefed on the committee structure, remit and responsibilities. The college is in the process of coordinating SEC to nominate full time members as recommended by the QAA.</p>

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<p><b><u>Recommendation -2</u></b></p> <p>Ensure that external examiners comments and recommendations are fully considered and addressed through the annual monitoring process (Expectation B7).</p>	<p>Programme leaders for respective programmes</p>	<p>Programme Management and Standardisation Committee (PMSC)</p>	<p>Jul-19</p>	<p>The Annual programme monitoring review report to include a specific section on EE comments and recommendations to be discussed in detail; ; for BSU programmes, the External Examiner Report and relevant answer and action plans are presented at AQSC”.</p>	<p>Academic Standards and Quality Committee (ASQC)</p>	<p>The EE reports are regularly monitored and reviewed for actions to be taken up through a Master Action Plan monitored by all the Committees.</p>

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<p><b><u>Recommendation -3</u></b></p> <p>Develop and implement a system for the regular evaluation of the effectiveness of academic governance structures (Expectation A2.1).</p>	<p>Director of Quality, Enhancement and Development</p>	<p>Academic Standards and Quality Committee (ASQC)</p>	<p>Dec-19</p>	<p>College Management Committee</p>	<p>Board of Directors</p>	<p>The present Academic Governance Structure is being reviewed in view of the OfS regulatory requirements and a revised structure will include systems to monitor and ensure regular evaluation of academic governance.</p>

**G Joseph**  
**Managing Director**